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LIAIS-3-1-2
TLO meetings
DD/P

M I N U T E S

TRAINING OFFICERS MEETING

T h u r s d a y
18 Mar 54

Document No. 214

NO CHANGE in Class. ☐

☐ DECLASSIFIED

Class. CHANGED TO: TS S (C)

DDA Memo, 4 Apr 77

Auth: DDA REG. 77/1763

Date: 6 Feb 78 By: mm

Attendance:

25X1A

Mr. Baird, D/TR

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1. Proposed [REDACTED] Indoctrination Course

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[REDACTED] made reference to a proposed five-day Political and Psychological Warfare Indoctrination Course as outlined by Mr. Henry [REDACTED] Office of Training. [REDACTED] stated that FI and [REDACTED] have indicated considerable interest in a program of this type for selected individuals with management and senior administrative responsibilities. It was suggested that this one-week course, if conducted on a quarterly basis, may suffice to meet the Clandestine Services requirements.

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[REDACTED] stated that upon [REDACTED] return this proposal would be discussed with him in greater detail, and an effort will be made to provide this type of indoctrination.

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2. Course Announcement for Maritime Training

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Mr. [REDACTED] requested that the Clandestine Services be given a detailed outline of the substantive content of the maritime program, and was informed that this information has been disseminated as a part of the recent course announcement.

4. Critique of Evaluation Form Used in Phase II

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[REDACTED] summarized the general criticisms of the Clandestine Services with respect to the new Phase II training evaluation form. He stated that a memorandum has been prepared for the Director of Training

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presenting specific criticisms of this form. It was indicated that some supervisors consider the training evaluation as an objective fact rather than a subjective indication. Mr. Baird commented that this form is simply a guide to assist the supervisor in his relationship with individuals under his jurisdiction, and that this form is to be considered as tentative and can be revised if necessary to make it more meaningful.

It was agreed that a special meeting could be called to discuss in further detail the desires of the Clandestine Services Training Committee with respect to the modification of this form; however, no date was set for this meeting.

3. Junior Officer Training Program

25X1A

██████████ indicated that recent events show evidence of the fact that senior operational personnel in the Clandestine Services are not fully aware of the possibilities of the Junior Officer Training Program. It was recommended that ██████████ conduct a briefing session for key people in the Clandestine Services during the week of 22 March and ██████████ agreed to arrange such a meeting.

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██████████ commented on the fact that at present he does not have many JOT's to be placed. It was the general feeling that if the senior members of the Clandestine Services recognized that individuals could be released for longer periods of area or language training, and that JOT's could be brought in without encumbering 70 slots, thereby bringing the staff in question up to its normal complement, training requirements would be more readily accomplished.

5. Proposed Special Course by TSS

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██████████ Clandestine Services, and that TSS has the names for all students to be enrolled in the first program with the exception of those names to be submitted by the Office of Training, the Security Office and PP. The week of 5 May was tentatively set for the first running of this program and ██████████ submitted a document setting forth the purpose of the program, the content of the course, and the physical and technical requirements. The Office of Training was asked to provide all items included in paragraph 5 a and 5 e (1).

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██████████ stated that every effort will be made to support this program and on the question of security hospital facilities requested ██████████ to arrange for a conference with Dr. Tietjen

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25X1A in order to resolve any complications which might arise in connection with this requirement. A representative of the Office of Training will discuss this question with [REDACTED] and Dr. Tietjen when this meeting has been set.

6. Enrollments - RO

25X1A The Registrar, OTR, stated that only two students were currently scheduled for the March (No. 6) running of the Resistance Operations Course. After a brief discussion with the Chief, Specialized Training Division, [REDACTED] it was decided to cancel RO No. 6 unless six additional candidates have been entered by close of business, 19 March.

7. Refresher Course

25X1A [REDACTED] stated that a selection of [REDACTED] have been prepared as suggested outside reading for the refresher program. Copies of this list will be disseminated to [REDACTED] Commo, and the Security Office for comment, addition or deletion. An effort will be made to provide the Office of Training with a final list by 25 March 1954.

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8. Enrollment of Communications Man in OSC

25X1A [REDACTED] both proposed that the Communications Security Officer, [REDACTED] be permitted to enter the Operational Security Course in lieu of Phase III, since his projected assignment established a firm requirement for the type of instruction presented in OSC. [REDACTED] stated that this request will be granted and instructed the Registrar to take the necessary steps to effect enrollment.

9. Training Credit for ex-OTR Personnel

25X1A [REDACTED] stated that it would be desirable for the Office of Training to provide the senior training officers of the Clandestine Services with a statement indicating constructive training credit is to be allowed for former OTR personnel where such credit is due, in order that the training record of the individual properly reflects the knowledge the individual has obtained through serving in the Office of Training. The illustration used by [REDACTED] who was a course chief for at least two years in the OC and yet whose training record did not indicate that [REDACTED] had taken this course.

25X1A [REDACTED] stated that this question is receiving consideration within the OTR at the present time, and that when a procedure has been established for the awarding of constructive credit an effort will be made to meet this requirement.

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Miscellaneous Comments

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- a. [REDACTED] announced that the photo lab has been completed; that 14 is the maximum number of students that can be accommodated in the basic photo course; that this program is of two weeks' duration and is followed by an advanced photo course also of two weeks' duration. Experience of TSS reveals that in most cases students require both the basic and advanced programs.

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A syllabus covering the content of the Advanced Photo Course is in state of preparation and will be issued in the very near future.

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[REDACTED] also made reference to the capability of TSS to provide specialized training in effecting [REDACTED] and stated that for the time being, requests will be handled on an informal basis through the Training Officer, TSS.

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- b. [REDACTED] stated that the new waiver test for Phase I has been developed, and reminded training officers that this test will be conducted at 0900 hours on any Tuesday morning. Arrangements must be made by calling [REDACTED] no later than 1200 hours on the preceding Monday.

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- c. [REDACTED] made a motion that the minutes for the past four meetings be approved, excluding the minutes for 11 March 1954 which have not been read. The motion was seconded and carried.

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- d. [REDACTED] requested that the Clandestine Services Training Committee be given the opportunity to review the student critiques of the first running of Phase III [REDACTED], on the basis that this is the first offering of this course and they would like to be informed at the earliest possible moment how the students reacted to this program. This request is made for this initial running of Phase III only.

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TRAINING OFFICERS MEETING

T h u r s d a y

18 Mar 54

1. Proposed PP Indoctrination Course [REDACTED]
2. Course Announcement for Maritime Training [REDACTED]
3. Junior Officer Training Program [REDACTED] (FI)
4. Critique of Evaluation Form Used in Phase II [REDACTED]
5. Further Discussion of Proposed Special Course by TSS
6. Enrollments -- RO
7. Refresher Course
8. Enrollments of Communications man in OSC
9. Training Credit for ex-OTR Personnel [REDACTED] (FI)

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